



## Girls Clubs Local Monthly Report Form

**Mail Report**  
All Girls Clubs reports must be postmarked by the 5th of each month and mailed to your **STATE OFFICE**.

Office Use Only	
Date	_____
Amount	\$ _____
Check #	_____
Trans./Pub.	\$ _____
Missions	\$ _____

**Check if address changed this month.**

Month \_\_\_\_\_

Year \_\_\_\_\_

Check the club for which this report is being made.

**LS**     
  **BB**     
  **JB**     
  **YLM**

Name of Church \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Church No. \_\_\_\_\_

1. Number of meetings \_\_\_\_\_
2. Total attendance \_\_\_\_\_
3. Number of Prayer Mothers \_\_\_\_\_
4. Number of girls working on curriculum \_\_\_\_\_
5. Number of girls working on Merit Studies \_\_\_\_\_
6. Number of women receiving *Insight* \_\_\_\_\_
7. Number of socials or service projects\* \_\_\_\_\_

*\* Please list all "Girls Clubs Happenings" on a separate sheet of paper and include it with this report.*

**SHOWCASE YOUR GIRLS CLUBS HAPPENINGS**

List social activities and service projects in which your Girls Clubs participated this month on a separate sheet of paper and include it with this report.

(See "Clarifications and Explanations" on page 2 for examples.)

**MISSIONS MONEY ENCLOSED:**

1. Translations \$ \_\_\_\_\_
2. Girls On A Mission (GOAM) \$ \_\_\_\_\_

**NAME OF COUNSELOR** \_\_\_\_\_

**PHONE** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_

**CITY** \_\_\_\_\_ **STATE** \_\_\_\_\_ **ZIP** \_\_\_\_\_

**SECRETARY/TREASURER** \_\_\_\_\_



## LOCAL GIRLS CLUBS Clarifications and Explanations

Please check the club for which you are reporting. It is very important that you include your church file number. This number can be obtained from your local church clerk.

**This report book is the property of the local church —  
not the personal property of the counselor.**

### Introduction:

Girls Clubs is a vital ministry of the International Church of God Department of Women's Ministries. Each local club is a part of a larger body of girls throughout the world. In order for the international office to keep accurate records of this very active ministry, it is extremely important that each club complete this monthly report and mail it to the **State/Regional Coordinator**. This report will provide accurate records of your progress and achievement of your local club. The state coordinator will then tabulate these figures and send them to the international office.

### Number of meetings:

Meetings should be counted any time the girls meet as a group.

### Total attendance:

Count the number of girls, counselors, helpers and prayer mothers that are present at each meeting. These added together will be the total attendance. (Do not average.) Example: If two meetings were held one month with a total of five present at the first meeting and 10 at the second, the total attendance for the month would be 15.)

### Number of Prayer Mothers:

Every prayer mother assigned to your girls should be counted each month.

### Number of girls working on curriculum:

This is the number of girls working on the curriculum this month. They do not have to have earned badges to be counted in this figure.

### Number of girls working on Merit Studies:

This is the number of girls actually working on a merit study as it is being conducted. The study does not have to be completed for them to be counted in this figure.

### Number of women receiving *Insight*:

Total number of current or new subscriptions to *Insight* (our quarterly publication) this month.

### Number of socials or service projects:

List your "Girls Clubs Happenings." Total number of social activities (skating, pizza party, etc.) and service projects (church clean-up day, nursing home visitation, food drive, etc.).

### Missions Money Enclosed:

This should be the total amount of money raised and enclosed with the report for the month for both Translation of Material and Girls On A Mission (GOAM).

When the report has been carefully and neatly completed, it should be postmarked by the **fifth** of the month and mailed to your **state office**.

Keep a duplicate copy for your records.